

Candidate Assessment Summary Form

Level 3 Diploma in Anatomical Pathology Technology

Unit APT3.6 Preparation and operation of a mortuary

Learning Outcome/Assessment Criteria	Evidence for Achievement ¹	Assessor Decision ²
Be able to carry out cleaning and disinfection of surfaces and equipment		
Prepare cleaning and disinfectant solutions	3.6.1 - Reflective Learning Statement - Cleaning 3.6.4 - Work Based Evidence - Cleaning 3.6.9 - Witness Statement - Cleaning & Decontamination	
Follow standard operating procedure in the cleaning and disinfection of surfaces	3.6.1 - Reflective Learning Statement - Cleaning 3.6.9 - Witness Statement - Cleaning & Decontamination	
Use appropriate techniques to disinfect or sterilise equipment	3.6.1 - Reflective Learning Statement - Cleaning 3.6.9 - Witness Statement - Cleaning & Decontamination	
Ensure disinfected and sterilised equipment is protected from contamination until required	3.6.1 - Reflective Learning Statement - Cleaning 3.6.9 - Witness Statement - Cleaning & Decontamination	

1. Use this column to signpost the relevant evidence in the portfolio.

2. The assessor should tick this box if he/she believes the assessment criterion / learning outcome has been met.

Be able to store mortuary equipment and materials		
Follow standard operating procedures for the storage of equipment and materials	3.6.2 – Reflective Learning Statement – Storage of Equipment	
Retrieve equipment and materials from storage as requested.	3.6.2 – Reflective Learning Statement – Storage of Equipment	
Be able to store and retrieve records		
Follow standard operating procedures for the storage of records	3.6.3 – Reflective Learning Statement - Database 3.6.8 – Witness Statement – Storing & Retrieving Records	
Follow standard operating procedures for the retrieval of records	3.6.3 – Reflective Learning Statement - Database 3.6.8 – Witness Statement – Storing & Retrieving Records	
Ensure records are only accessed by authorised staff	3.6.3 – Reflective Learning Statement - Database 3.6.8 – Witness Statement – Storing & Retrieving Records	
Be able to record and carry out appropriate maintenance of mortuary equipment		
Carry out routine maintenance of mortuary equipment	3.6.1 - Reflective Learning Statement – Cleaning 3.6.6 – Work Based Evidence – Maintenance Request Log 3.6.9 - Witness Statement – Cleaning & Decontamination	

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Candidate Number - xxxxxxxx

Record relevant details of equipment maintenance	3.6.6 – Work Based Evidence – Maintenance Request Log	
Be able to receive and release the deceased		
Follow standard operating procedures for the receipt and release of the deceased	3.6.7 – Work Based Evidence – Receipt & Release 3.6.10 – Witness Statement – Receiving and Releasing	
Understand the importance of infection control and record management in the operation of a mortuary		
Explain the reasons for cleaning and disinfecting equipment and surfaces in the mortuary	3.6.1 - Reflective Learning Statement – Cleaning	
State why information governance is important in a mortuary	3.6.3 – Reflective Learning Statement – Database 3.6.5 – Work Based Evidence – Governance	

Award of unit / qualification recommended:

	YES / NO	Name	Signature	Date
Assessor				
Internal Verifier				

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