

20% off the job training log

This record is to be completed by the candidate and / or mentor

Candidate Name:		Date training commenced:	Jan 20 _____
Job Title:	Trainee Anatomical Pathology Technologist	RSPH number:	
Employer:			

Off the job training may include the following activities: Guided learning by the Centre (e.g., live / recorded teaching and revision), Other course teaching (e.g., Online revision and learning), Portfolio work, Departmental visits, Shadowing other colleagues, Mentoring other staff, Conferences, Departmental teaching, Individual work-based training and competencies, Trust mandatory training required to perform the job, Written assignments and task-based activities (including preparation) , exam revision, Departmental rotations, One-to-one meetings, Work based practical observations and simulation, Reflections / work-based diaries / training plans and logs, Research.

Unit 3.1: Human Anatomy & Physiology for APTs				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Jan -Nov	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:68 • Total qualification time:118 	118	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.2: Governance & Administration of mortuary practices				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Jan -Nov	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:42 • Total qualification time:62 	62	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.3: Health & Safety in the mortuary				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Jan -Nov	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:47 • Total qualification time:57 	57	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.4: Microbiology & Infection control for APTs				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Jan -Nov	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:40 • Total qualification time:65 	65	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.5: Principals of effective communication for APTs

Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Jan -Nov	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:26 • Total qualification time:31 	31	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.6: Prepare for PM examination				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Dec - May	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:30 • Total qualification time:58 	58	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.7: Assist with PM examination				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Dec - May	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:24 • Total qualification time:58 	58	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.8: Viewing of the deceased				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Dec - May	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:44 • Total qualification time:78 	78	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.9: Preparation and operation of a mortuary				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Dec - May	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:27 • Total qualification time:61 	61	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

Unit 3.10: Effective team working				
Date of activity	Type of activity	Description of Activity / work	Hours of activity	Sign off by mentor
Dec - May	<input checked="" type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other	As per RSPH qualification specifications: <ul style="list-style-type: none"> • Guided learning hours:15 • Total qualification time:27 	15	Total hrs:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Target hrs: 117
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Candidate signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			Mentor signature:
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			
	<input type="checkbox"/> Theory / Teaching <input type="checkbox"/> Practical / work-based learning <input type="checkbox"/> Portfolio evidence <input type="checkbox"/> Other			

Use blank template at end of this document if table is full

